

Principal selection process guidance offered

As the new calendar year approaches, some schools are finding themselves needing to go through the principal selection process.

Here are some points to remember when conducting principal selection either mid-way through the year or during summer.

- KDE does NOT provide a Principal Selection Module nor are there EILA numbers provided. This is due to the selection of a principal being a unique process to individual schools.
- KDE does provide a [Principal Selection Guidebook](#) that can be used while going through the process of principal selection.
- Each council going through principal selection must go through principal selection training with the trainer being chosen by the school council. This training can be provided by a district office person, or a person from one of the local educational cooperatives or other professional organizations. Training should be focused on legal interviewing techniques and questions as well as goals for the school and community in hiring a new principal.
- The outgoing principal does not serve as chair of the school council during principal selection. The chairperson of the council during principal selection is the district superintendent, or their designee, and will be allowed one (1) vote. The appointed chairperson, being a member of the council during this process, should not be the same person who conducts the principal selection training.
- If the council decides that an interim principal would be in the best interest of student achievement, the superintendent will then be charged with appointing the interim principal.
- The school council must have access to all qualified applicants for the principal position.
- If the principal has been removed from any position in the district, that person cannot be considered a candidate.
- If the principal vacancy is in a school deemed low-performing and a scholastic audit has found the school council and the principal ineffective, as determined by KRS 158.6455, the superintendent appoints the principal after consultation with the school council.

Tips for boosting parent/community involvement

Parent and community involvement is imperative to the success of students and schools. In an effort to assist districts with parent and community engagement, below is a list of links that contain ideas, resources, and tips.

[The Missing Piece of the Proficiency Puzzle: Recommendations for Involving Families and Community in Improving Student Achievement](#)

[Partners in Education A Dual Capacity-Building Framework for Family-School Partnerships](#)

Family and Community Engagement guidance and resources provided by the U.S. Department of Education can be located [here](#).

Further guidance can be found in the KDE SBDM Family and Community Engagement (FCE) training module located on the KDE SBDM webpage or by following this [link](#). Included in this training module are a Family Friendly Checklist and a Sample Parent Involvement Policy.

Planning for 2015 SBDM Regional Coordinator Trainings underway

Planning for the 2015 SBDM Regional Coordinator Trainings has begun. The trainings will be held at different sites across the state throughout the month of March and will provide re-endorsement for SBDM trainers as well as introductory training and endorsement for new coordinators. More information will be included in future newsletters.



SBDM Spotlight seeks to highlight best practices

KDE will begin spotlighting school councils and SBDM Coordinators in the upcoming monthly newsletter and on the SBDM webpage. Any council wishing to share some best practices or that would like to share with the state the work being done, please send your submission to a [SBDM consultant](#). Include in the email the name of the school or SBDM Coordinator being nominated and the reason they should be spotlighted. The chosen school council or coordinator will appear in our SBDM Newsletter and be listed on our webpage under SBDM Spotlight. A notification will be sent to the school and SBDM Coordinator prior to publication.

**Office of Next Generation Schools
and Districts**
Division of Consolidated Plans and Audits

Judy Littleton

Planning Branch Manager and
State Migrant Education Director
(502) 564-3791, ext. 4027

Sharma Aitken

SBDM Program Consultant

Zack Marinelli

SBDM Program Consultant

